# Application for MTA Reduced-Fare MetroCard for **People with Disabilities**





Information	Type or print in ink.
2" ————————————————————————————————————	Last Name First Name M.I.  Street Address Apt. No.  City State Zip Code  Home Telephone Birth Date Male Female  Social Security Number Code  ORMATION WILL BE KEPT STRICTLY CONFIDENTIAL
Return Completed Application to:	Metropolitan Transportation Authority Reduced-Fare Program 370 Jay Street, Room 934 Brooklyn, New York 11201  For further information or additional copies of this Application or the Application for Senior Citizens, call:  (212) METROCARD (212-638-7622)  (718) 596-8273 TTY/TDD  (for people with hearing impairments)  Monday to Friday, 7 a.m. to 11 p.m., weekends 9 a.m. to 5 p.m.  Or visit www.mta.info
For Office Use Only	Disk # Image #
	Examiner's Signature

#### Information For All Applicants

The Metropolitan Transportation Authority's (MTA) Reduced-Fare MetroCard Program for People with Disabilities provides reduced-fare transportation for persons with the following disabilities:

- receiving Medicare benefits for any reason other than age\*
- serious mental illness (SMI) and receiving Supplemental Security Income (SSI) benefits
- blindness
- hearing impairment
- ambulatory disability
- · loss of both hands
- mental retardation and/or other organic mental capacity impairment

If you do not have one of these disabilities, you are not eligible for the Reduced-Fare MetroCard Program. Read the entire form carefully before you apply.

All applicants must sign the affirmation in Section 1 and have the statement and signature confirmed by a notary public.

All applicants must supply at their own expense one 2" x  $1\frac{1}{2}$ " photograph (passport type) with this application. Print your name on the back of your photograph and attach it where indicated on the front page of this application.

Each applicant must complete the section that applies to their eligibility category. If the Certification Section applies to your disability, you must have a physician or other licensed health care provider ("Certifier") complete the Certification (Section 4). You are responsible for any fee that your Certifier may charge you.

The MTA may ask for additional proof of disability and may accept or reject documentation you offer in place of the Certification. In its discretion, the MTA may waive application requirement(s) on a case-by-case basis. The MTA may require that the applicant be examined by its own physician at MTA's own expense.

\*If you receive Medicare benefits based on age, use the Application for Senior Citizens.

Informat	tion for
All Pers	onal
Represe	ntatives

If the application	is completed	by a personal	representative (	of the applicant
for reduced fare,	the personal	representative	must complete	the following:

Address:			

Relationship to Applicant:(e.g., parent, guardian, attorney, friend, etc.)

Print Name of Personal Representative:

Tel. No.(s):

#### **Conditions of Use**

If the MTA determines that you are eligible for reduced-fare transportation, you will receive a Reduced-Fare MetroCard. You are certified for the Reduced-Fare MetroCard for four years from the date it is issued. (The temporary card can be used up to one year.) The card itself expires on the date printed in the upper-left corner of the card and will be renewed automatically.

The Reduced-Fare MetroCard is valid only if you are disabled as stated in your application. The Reduced-Fare MetroCard can be used only by the person to whom it is issued and only in accordance with the program guidelines.

If at any time you are no longer disabled as described, your eligibility for the Reduced-Fare MetroCard Program automatically ceases; you are no longer permitted to use the Reduced-Fare MetroCard, and you must return the card to the MTA.

Any violation of these Conditions of Use may result in a permanent revocation of your eligibility for the Reduced Fare Program.

#### Section 1

**Disability Affirmation** 

Must be completed by all applicants and notarized

(See Notary Section on next page)

I have read and understand all the program information, instructions, and conditions of use contained in this application. I affirm under penalty of perjury that all statements made by me on this application and to any Certifier (physician or other licensed professional) who is named in this application, including all statements, if any, concerning my disabilities, are true and complete. I understand that the MTA will rely on the statements made by me and by any Certifier named in this application to determine my eligibility for the Reduced-Fare Program, that all such statements may be subject to investigation and verification, and that a material misstatement or fraud will disqualify me for reduced-fare privileges. I understand that the MTA may discontinue or change its Reduced-Fare Program without notice. If the MTA determines that I have not followed the Reduced-Fare Program Conditions of Use, I understand that my Reduced-Fare MetroCard will be cancelled, and I will not be eligible to reapply for the Reduced-Fare Program. I understand that it is a crime to allow anyone else to use my Reduced-Fare MetroCard or for me to continue to use the card if I am no longer disabled as defined by the Reduced-Fare Program.

Complete the following, if applicable:

I use a service animal to travel. If checked, indicate type of service animal (e.g., guide dog)

My service animal provides the following assistance:

Signature of Applicant or Personal Representative:

Date:

Notary Public	State of )		
Must be completed	County of ) ss:		
for all applicants, except when applying in person,	On this day of20 before me appeared		
with photo ID	to me known and known to me to be [check the one that applies]		
	the person who is described in and executed the foregoing instrument		
	the personal representative of the applicant named above and who executed the foregoing instrument on behalf of the applicant		
	and (s)he duly acknowledged to me that (s)he executed the same and that the statements therein are true.		
	Signature and stamp of officer		
	NOTARY PUBLIC		
SECTION 2	☐ I am a recipient of Medicare. I have completed Section 1. Attached to this application is my photograph and a copy of my Medicare Card.		
To be completed only by applicants with Medicare	(Check the box and submit the required information)		
SECTION 3  To be completed only by persons with SSI whose disability is serious mental illness (SMI)  Read, check the boxes, provide the information requested, and	<ul> <li>☐ I currently receive Supplemental Security Income (SSI) benefits from the United States Social Security Administration (SSA) and have a serious mental illness. I understand that I am eligible to receive the MTA Reduced-Fare MetroCard only while I am receiving SSI. In the event that my SSI eligibility status changes, I agree to immediately notify MTA.</li> <li>☐ I authorize the release to MTA and its authorized designee of any records or information maintained by the SSA in its SSI Record system relevant to a determination that I am eligible to receive SSI due to a serious mental illness. This authorization is effective as follows: (1) for so long as the MTA is reviewing my application for benefits under the MTA Reduced-Fare Program; and/or (2) to determine my continued eligibility for SSI during the four-year period commencing on the date the Reduced-Fare MetroCard is issued.</li> <li>☐ I understand that, if SSA cannot confirm that my records indicate that I receive SSI and</li> </ul>		
sign and date where indicated	have a serious mental illness, MTA will notify me and require that I submit a certification confirming my disability from a psychiatrist or other licensed mental health care provider (Certifier), and that a determination of my eligibility for Reduced Fare will be delayed until the Certification is submitted to and reviewed by MTA. In addition, MTA may contact my health care provider directly, as follows:		
	Name: Address:		
	Tel. No.:		
	Signature of Applicant or Personal Representative:		
	Date:		

#### **SECTION 4** My application for reduced fare is based on one or more of the following disabilities (check all that apply): To be completed ☐ blindness — If your eligibility is based on "Blindness" as defined in the Physician's by all applicants Section and you are registered with the New York State Commission for the Blind and Visually Handicapped, you DO NOT need to have a physician complete Section 5. not covered by Indicate your N.Y.S.C.B.V.H. Registration No. here: section 2 or 3 ☐ hearing impairment ambulatory disability ☐ loss of both hands mental retardation or other mental capacity impairment My Certifier has completed the Certification in Section 5. I have completed and signed the Authorization to Disclose My Health Information (attached to this application) for release/disclosure of information by my Certifier. A copy has been provided to my certifier. **SECTION 5 CERTIFICATION** Type or print in ink and sign on page 6 Only for applicants Physician/Certifier: who are eligible under section 4 (M.I.) Name (Last) (First) Office Address To be completed by a physician or other Suite No. appropriate licensed City State Zip Health Care Provider ("Certifier") Best time to call Telephone ( State Professional License No. I have examined the applicant (fully identified in the Applicant's Section of this application) and signed the back of his/her photograph and attached it to this application. It is my professional opinion that he/she is a "disabled person" within the meaning of the term set forth in this document, as follows: Check all that apply: Blindness - There is central visual acuity of 20/200 or less in both eyes with the use of correcting lenses. Each eye which, accompanied by limitation in the field of vision such that the widest diameter of the visual field subtends an angle of greater than 20 degrees, shall be considered as having central visual acuity of 20/200 or less. Diagnosis: Hearing Impairment – With hearing aids, hearing in each ear is NOT restored to one of the following minimum levels: ☐ Average hearing threshold sensitivity for air conduction of 90 decibels or greater, and for bone conduction to corresponding maximum levels, determined by the

simple average of hearing threshold levels at 500, 1,000 and 2,000 HZ; or

# **SECTION 5** (continued)

	Speech discrimination	on scores of 40% or less in each ear.
	Diagnosis:	
Ambula	tory Disability/Dis	order of Gait
A. 🗀	wheelchair, wheelchair, at all times. The w	use, the applicant is unable to move about without a walker, chair stroller, crutch(es), cane or other mobility/ambulation aid rord "unable" is used in its literal sense. The fact that one of aids facilitates movement is not sufficient.
В. 🗀	The applicant is ur Wheelchair Walker	mable to move about without use of the following aid:  Wheelchair Stroller Cane Crutch(es)  Other ambulation aid (describe)
C. <u>Di</u>	agnosis:	
	oss of Both Hands - ne person lacks both l	- By reason of amputation or anatomical deformity, nands.
r c	ppinion must be give etardation service a on the W.A.I.S., and a on other standardized	Ind/or Other Organic Mental Capacity Impairment [The en by a physician, medical social worker, or mental gency.] The scores specified below refer to those obtained re used only for reference purposes. Scores obtained individually administered tests are acceptable, but the ned must indicate a similar level of intellectual functioning:
	others for pers	mentally incapacitated such that he or she is dependent upon onal needs (e.g., toileting, eating, dressing, or bathing) <b>AND</b> low directions, such that the use of standardized measures of ctioning is precluded; or
	☐ Based on a va an IQ of 59 or	lid verbal, performance, or full-scale IQ test, the person has less; or
	an IQ of 60 to tasks; or (b) ha	lid verbal, performance, or full-scale IQ test, the person has 70 <b>AND</b> either (a) is unable to perform routine repetitive as another mental capacity impairment that imposes significant limitation of mobility or gait.
inca	_	apacity Impairment – The person experiences mental unic cause(s) that imposes significant limitations of
Dia	gnosis:	
I estimate	that the duration of t	he applicant's disability(ies) will be:
	Permanent (more to Temporary (more to the total)	than 12 months) han 3 but fewer than 12 months)
Physician	's/Certifier's Signature	e:
		Date:

### **AUTHORIZATION TO DISCLOSE MY HEALTH INFORMATION**

1.	I hereby authorize: physician/certifier name:
	Affiliation:
	Address:
	Tel. No.
	to disclose the information as specified in paragraph 2 to: MTA Reduced-Fare Program, 370 Jay Street, Brooklyn, NY 11201.
2.	(a) You are authorized to complete the "physician/certifier certification" section of my MTA Reduced-Fare Program application and send it to the MTA; and, if contacted by MTA, you are authorized to discuss with a representative of the MTA Reduced-Fare Program the information you have provided in the "physician/certifier certification."
	(b) This authorization is effective until the date of the termination of my receipt of MTA Reduced-Fare benefits.
	(c) I am requesting that you disclose this health information for the purpose of enabling the MTA to determine my eligibility for reduced-fare transportation benefits.
3.	(a) I understand that my authorization is voluntary and that I may revoke it at any time by notifying you in writing. I understand that if I do so, it is effective only to prevent any additional disclosure after the date I give you my notice. It does not apply to disclosures that you made while my authorization was in effect.
	(b) I understand that once my health information is disclosed as authorized by me in this form, it may no longer be subject to privacy protections if the authorized recipient is not obligated under law to protect the privacy of my health information.
	(c) I understand that you may not condition my treatment, payment, enrollment or eligibility for benefits from you on my granting an authorization for disclosure/release of my health information.
	Date
Się	gnature of Individual (applicant for the MTA Reduced Fare Program)
Pri	int the name and address of the individual (applicant for reduced fare) whose health information is to be disclosed:
Na	ime:
Ad	ldress:
Te	I. No.:
lf t	his form has been signed by a personal representative, he/she must complete and sign the following:
ad	m the personal representative of the individual requesting disclosure of health information whose name and dress appear above. This individual has authorized me to complete this form on his/her behalf. My relationship the individual is as follows (e.g., parent, guardian, attorney, friend, etc.):
-	gnature of rsonal Representative Date
Pr	int Name of
	Idress

## **Conditions of Use and Other Important Information**



for a Metropolitan Transportation Authority Reduced-Fare MetroCard (RFM) issued to people 65 years of age and older (LI Bus, 60 or older) and people with disabilities.

Valid Use: RFM can be used to pay fares on all MTA New York City Transit subways, NYC Transit local buses, express buses only during non rush hours, MTA Staten Island Railway, MTA Long Island Bus, and the following New York City private bus lines: Green Bus Lines, Queens Surface, Jamaica Buses, Triboro Coach, Command Bus Co., Liberty Lines Express and New York Bus Service.

The RFM is valid identification for eligibility in the reducedfare programs of the MTA Long Island Rail Road and MTA Metro-North Railroad, anytime except weekday rush hours to New York City terminals. To receive the reduced fare, show the RFM to train personnel or station agents when purchasing your ticket.

**Expiration Dates:** Reduced-Fare MetroCards expire on the date printed on the back of the card. NYC Transit automatically sends you a new RFM before the expiration date.

The full value on an expired RFM may be transferred to your new RFM at a subway station booth. Any remaining value that is not transferred to a new RFM within one year after the expiration date on the original RFM will be surrendered by, and unavailable to, the card holder.

**Trouble Using RFMs:** An RFM that does not work or is damaged should be returned to MetroCard Customer Services. Ask a station booth agent or bus operator for a prepaid envelope in which to return your card to us. In the envelope you'll find a form to fill out so you can describe your RFM problem.

If you prefer, you may bring your damaged RFM to the MetroCard Customer Service Center in the lobby of 370 Jay Street in downtown Brooklyn, 9 a.m. to 5 p.m., Monday to Friday.

If you cannot get a prepaid mailer, send the damaged card to:

MetroCard Customer Service Center 370 Jay Street, Room 702 Brooklyn, NY 11201

Be sure to include your name, address and phone number, your damaged RFM, an explanation of the problem and the address to which the new RFM should be sent.

The holder assumes risk of loss until the card is received by the MetroCard Customer Service Center.

**Change of Address:** Notices and replacement cards will be sent to you at the address you provide. You must inform us promptly, in writing, of any change of address.

Lost or Stolen RFMs: Immediately report a lost or stolen RFM by calling the MetroCard Customer Service Center, 212-METROCARD, or TTY/TDD 718-596-8273, weekdays 7 a.m. to 11 p.m., weekends 9 a.m. to 5 p.m. Any value or unlimited rides on your card will be transferred to your replacement RFM after the old RFM has been frozen and any balances verified.

**Restrictions:** An RFM may be used only by the person to whom it has been validly issued. Use of the RFM by any other person may result in forfeiture of the card and its remaining balances, plus civil and/or criminal penalties.

LI Bus reduced-fare cards available to persons 60 years of age do not qualify for reduced fares on NYC Transit. At age 65, these customers receive NYC Transit Reduced-Fare MetroCards good for reduced fares on all NYC Transit subways and buses, most NYC private buses and Staten Island Railway, as well as LI Bus.

There are no refunds of money remaining on RFMs. Money remaining on an expired card may only be transferred to a new card within one year of the expiration date. Money from a full MetroCard cannot be transferred to a temporary or permanent RFM. No redemptions or exchanges will be given for an RFM that has been altered or tampered with, or whose value cannot be verified.

The City of New York, the State of New York, and the Metropolitan Transportation Authority and its subsidiaries and affiliates, including New York City Transit, are not liable for any special or consequential damages associated with or resulting from the failure, malfunction, or disabling of the RFM or the MetroCard system.

The MTA Reduced-Fare MetroCard and its use are subject to all tariff provisions, rules and regulations of the New York City Transit Authority and its affiliates.

For more information, call 212-METROCARD Monday to Friday 9 a.m. to 5 p.m. or, for TTY/TDD 718-596-8273, Monday to Friday 7 a.m. to 11 p.m., within New York City. Outside the city, call 800-METROCARD. Have the card at hand so you can read the serial number and expiration date to the customer service agent who assists you.